



Newark Teachers Association

All Newark Students Deserve the Best. How will your decision today support our students?

~ October 2021 Newsletter for NMHS ~

Current Events

- **Safety MOU Update**

NTA and NUSD have agreed on a [SAFETY MOU](#). Please read through the document thoroughly.

- Article 8.0 outlines sick leave pertaining to COVID and the required documentation.

- **Personal Business Leave balances updated on October pay warrant.**

Please check your leave balances on the pay warrant that you receive on October 29, 2021. If you did not use all of your Personal Business Leave during 2020-21, then you should see an increase of that unused amount in your “Add SickLv” balance.

- **Get in touch with your Site Representative.**

Hopefully, your site representative has reached out to you to hear any concerns you may have. If not, please reach out to your site representative. The site representatives and their responsibilities were provided in the last newsletter. If there are any concerns about directives or requests from administrators, please provide documentation (ie, email). If the communication is verbal, please follow up with the administrator by writing an email to clarify the verbal communication so as to accumulate documentation.

Did you know?

If you participate in an IEP, SST or 504 plan meeting that goes beyond your regular work day, then you are entitled to **FLEX Time**. Flex time may only be redeemed during non-instructional time (ie, staff meetings, PLC meetings, or department meetings). Prior approval from site administrators need to be coordinated, a change-in-hour form will need to be filled out, & the Flex time must be used within 3 months of the date it was earned). **CBA Article 7.17**

As an example, if you are asked to stay 30 minutes beyond your work day for an IEP, then you may acquire 30 minutes of FLEX time in which you may leave a department meeting 30 minutes early.